



**INTERNAL QUALITY ASSURANCE CELL**

**St. MARY'S COLLEGE, MANARCAUD**

**MAALAM PO, KOTTAYAM, KERALA 686019**

**NAAC ACREDITED WITH B GRADE**

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# **IQAC MEETINGS**

## **2015 - 2016**



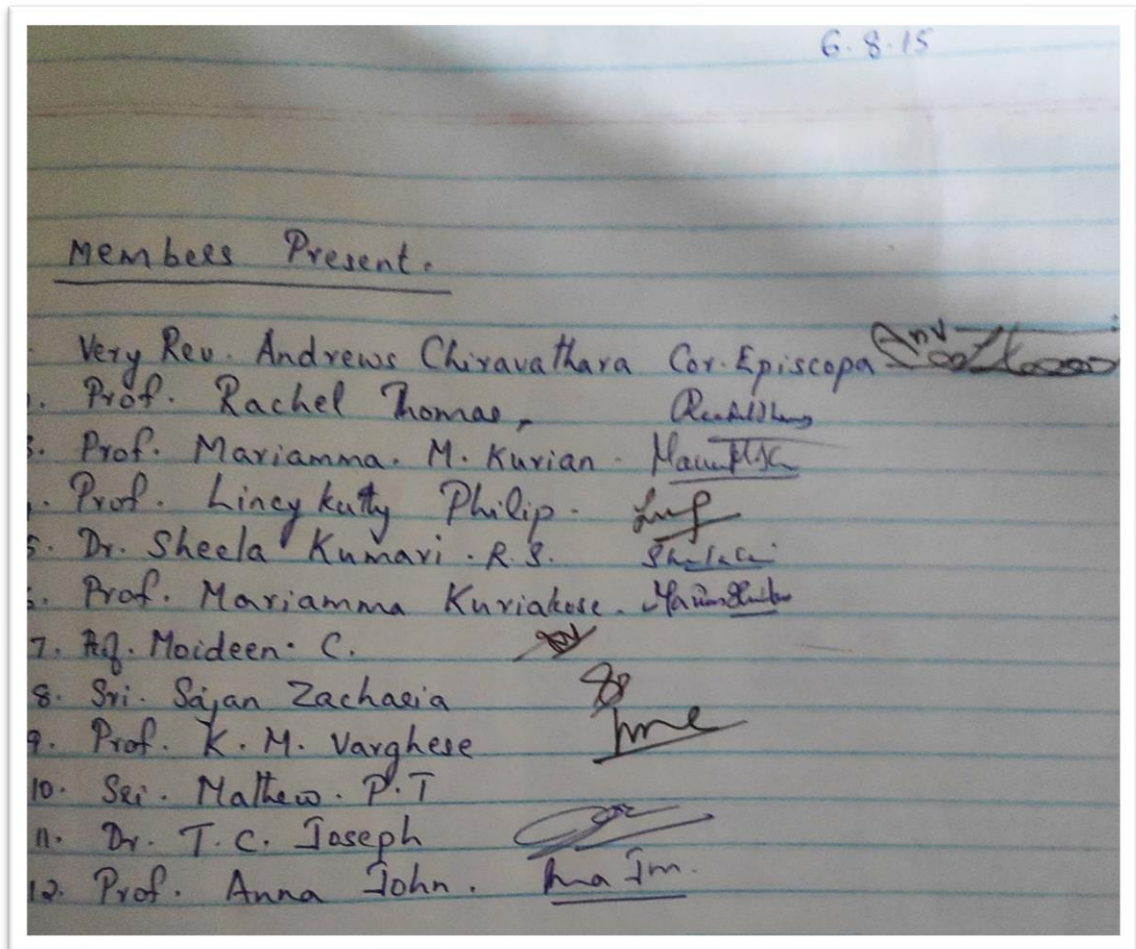
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### Minutes of IQAC Meeting held on 6 August 2015



The IQAC meeting held on 6<sup>th</sup> August 2015 began with a silent prayer. Prof Anna John (IQAC coordinator) delivered the welcome address. She stressed on the importance of IQAC in a college and informed that although IQAC is formed, it will be in a proper functioning mode only after the accreditation. An Annual Quality Assurance Report (AQAR) is to be submitted to NAAC yearly after accreditation.



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She spoke about the responsibilities of IQAC which includes fulfilling the vision and mission of the college, improving the overall performance and maintaining the quality in teaching and learning along with proper evaluation of activities of the college. Thus, IQAC is a planning and quality maintaining body of the college funded by the UGC. The proposed NAAC visit dates 16<sup>th</sup>, 17<sup>th</sup> and 18<sup>th</sup> of September 2015 were also mentioned. All the dignitaries present for the meeting were also welcomed.

Very Rev. Andrews Chiravathara Cor Episcopa delivered the Presidential address. Prof K M Varghese, former principal enquired about the details of IQAC guidelines and put forward a few suggestions. Mr Sajan Zacharia, Superintendent of the college informed that Rs 3 lakh has been received from UGC as IQAC fund and spoke about the fund utilization. Principal, IQAC coordinator, Superintendent of the college were given the authority to utilize the IQAC fund. Mr P T Mathews (from the Society) and T C Joseph (Alumni and Industrialist ) actively participated in the discussions. Future plans were discussed and decided to be done as follows

- LAN of the college
- Journal for the college.
- Department of Chemistry as research center.
- Orientation programme for teaching and non teaching staff
- Principal mentioned about the feedback ( Evaluation ) process of institution and faculty members being done for the last few years. IQAC appreciated the same and assured to take up the responsibility in future.
- Self financing building to be constructed.
- Indoor court plan had already been submitted to UGC.

Chapel is planned to be developed above the office building. Prof Rachel Thomas, Principal delivered the vote of thanks and reviewed the decisions taken in the meeting.